

Meeting Minutes
Somerville Arlington Homeless Providers Group Meeting
May 15, 2018

1. Introductions/Sign in
2. HIC and PIT report submission-
 - a. Packet handed out with breakdown
 - i. Pg 1- yearly change in McKinney Vento funding, 2009 (\$2,233,788)- 2017 (\$1,921,025): consistent downward trend.
 - ii. Pg 2- PIT over time with notes on fluctuation: 2013, reclassified PASS from PH to TH, in 2017, reclassified back to PH. JAS House closed in May 2016 (27 emergency beds), drop in Emergency in 2017. 2017 first year Arlington had unsheltered homeless.
 - iii. Pg 3- Details on household make-up and ages
 - iv. Pg 4- Youth and young adult homelessness, from HUD PIT, not from state Youth Count: 2016 is the first year HUD broke out this population on the PIT report and 2017 is the HUD youth and young adult baseline year for CoCs.
 - v. Pg 5- Info on subpopulations including chronic individuals and families, veterans, serious mental illness, substance abuse, DV victims and AIDS/HIV.
 - b. Both the HIC and PIT reports successfully submitted to HUD on April 30.
3. Grant Inventory Worksheet
 - a. Worksheet prepared with annual renewal amounts
 - b. Submitted to HUD on May 8, mainly with changes to expiration dates not funds
 - c. Shelter Care Plus program is still listed under SHA as primary, but the transfer of that program to SHC is still on track
4. FY18 CoC Program Registration
 - a. Our CoC was registered on May 14
 - b. Anticipate the 2018 NOFA will be released soon, and that CoCs will need to work on applications through the summer; as in past competitions, will be subject to deadlines as set out within NOFA throughout the competition, including project application deadline and draft Consolidated Application public posting deadline.
 - c. Will likely get advanced details on NOFA competition prior to complete application and that will be shared as it becomes available. No scoring information/debrief from the FY17 NOFA has come out yet

- d. Only means through which a CoC can access new funding for a new project are to reallocate funds (either through a whole program reallocation or shaving down funding from a program) or applying for a new permanent supportive housing bonus project. CoCs that score the highest receive bonus project funding.
 - e. Agencies should
 - i. Start looking at current programs
 - ii. Decide if want to reallocate funds to new projects – please review guidelines from FY17 NOFA on the types of new projects that were eligible
 - iii. More planning ahead will make process smoother when NOFA released and deadlines are announced
5. System Performance Measures due May 31st
- a. Lisa thanks everyone for data completion and accuracy
 - b. Data error percentage down overall in all destination areas
 - c. Will be shared with everyone when completed with HUD
 - d. Lisa will be sharing form with shelters to look at overlapping bed data
6. Understanding the Merger Process- CoC Technical Assistance webinar
- a. May 3- there was a TA webinar for all MA CoCs on CoC merger
 - b. Other TA has occurred regarding data driving planning and quality, governance and engagement, and advanced Coordinated Entry slides can be shared
 - c. HUD is still encouraging CoCs to consider mergers. Benefits include increased coordination, economies of scale/capacity and performance/competitive edge. One potential challenge is loss of direct control regarding CoC decision making.
 - d. Heidi working on memo to update everyone from the two initial meetings with Balance of State and Cambridge.
 - e. If we decide to go forward, it can only happen after NOFA submitted in the late summer/early fall, depending on the deadline for the FY18 competition.
 - f. Next Steps:
 - i. Reach out to other CoCs that have gone through a merger
 - ii. Reach out to agencies in merged CoCs
 - iii. May 22- Housing Stat presentation to Somerville Mayor on CoC and update on merger exploration
 - iv. Heidi reaching out for program close-out forms agencies submitted already to HUD for FY16; as well as the number of units that were not leased up.
 - g. Next month: we'll set aside time at meeting to discuss what agencies have experienced sitting in other CoCs. City to draft guidance questions for agencies to think about and share at the next meeting: Just a Start and Heading Home will be asked to speak.
7. Coordinated Entry

- a. Written standards are needed for ESG funds
- b. SHC and RESPOND met to draft standards for RRH. Will be shared soon
- c. SHC, Just A Start and Catholic Charities need to meet to draft the standards for Prevention funds. Lisa to reach out and set up

8. Announcements

- a. New HUD local office Rep: William Hodgdon (taking over in Cleonie's position)
- b. New Co-Chairs to start July meeting – Heading Home and Just-a-Start
- c. Unaccompanied Youth Count finished May 13th
 - i. Heidi thanked all that helped
 - ii. 5 agencies were very active- SHC, Wayside, Teen Empowerment, The Welcome Project, JRI Youth Harbors
 - iii. Surveys being processed. State will share report. Will be used to support additional funding/programs for youth at the state level
- d. Affordable (50% and 80% AMI) rental units at Maxwell's Green waitlist – waitlist is open
 - i. Below market rent, but tenant responsible for all rent, utilities not incl. Complete applications should be submitted directly to Windsor at Maxwell's Green.
 - ii. Also open- Mystic Waterworks. 25 1-bd units for young with disabilities and/or age 62+. Project based subsidy. Submit applications to the Somerville Housing Authority.
- e. Community Preservation Act RFPs issued by the Somerville Affordable Housing Trust
 - i. Agencies can submit applications for programs that result in an affordable unit being created within the City, Heidi will be sending out clarifying information in advance of the RFP deadline of May 23rd at 10:00am
 - 1. Contracts/agreements needed with landlords involved
 - ii. Agencies can submit applications to receive funding for the Development of affordable units, the RFP deadline is May 24th 10:00am.
 - iii. Heidi Burbidge is the City contact to submit complete development and program applications: hburbridge@somervillema.gov.
- f. Upcoming workshops
 - i. Rental Assistance Workshop tonight at SHC. 6:30-8pm
 - ii. May 21- same as above
 - iii. Fri, May 18. 9:30-11:30. Legal Clinic at SHC. Encouraged to call for appointment. Will occur every other Friday for 3 sessions.

Next Meeting: 19 June, 2018