

Somerville-Arlington Continuum of Care (CoC) – 2019 Competition Letter of Intent – New CoC Project Applications

Please use this form for your Letter of Intent of your organization's interest in submitting a full project application. Please complete one Letter of Intent for each project request.

Letters of intent must be submitted to Heidi Burbidge: hburbridge@somervillema.gov
by **August 1st at 12pm.**

Name of Organization: _____

Name of contact person: _____

Email and phone: _____

Project Request Type: Please check the appropriate boxes for your project request:

- New Bonus:** up to \$105,503
- Permanent housing - permanent supportive housing (PH-PSH)
 - Permanent housing - rapid rehousing (PH-RRH)
 - Joint TH and PH-RRH component projects
 - Dedicated HMIS projects
 - Supportive services only (SSO-CE)

- New Domestic Violence (DV) Bonus:** up to \$211,000
- Rapid Re-housing (PH-RRH)
 - Joint TH and PH-RRH
 - SSO projects for Coordinated Entry (SSO-CE)

A) Please include a short summary of the proposed project, including the following:

- Type of project
- Target population and number of households to be served
- If PH-PSH, PH-RRH, or joint TH/PH-RRH
 - Number of units and bedroom sizes
 - Where the housing will be located or, if scattered site, briefly how people will be assisted to obtain permanent housing
 - Commitment to participate in Coordinated Entry and to be Housing First

- If PH-RRH or joint TH/PH-RRH – some information about the plan for RRH: expected length of rental assistance, any maximum per household (ex, \$10,000), how flexible funds will be used (short- or medium-term assistance, security deposits, etc.)
- Type of supportive services to be provided
- Expected sources for match

B) Please include a sample budget with all Budget Line Items (based on HUD allowable line items) for the 1-Year Budget

The following is an **example**: (note for RRH: number of households served and estimated total per household may be different than numbers used for FMR calculation)

EXAMPLE

		# of	2019 FMR		
	<u>Bedroom Size</u>	<u>units</u>	Boston- Cambridge- Quincy, MA-NH HUD Metro <u>FMR Area</u>		
Rental Assistance (12 mos.)	2	3	\$2,194	12	\$78,984
	1	2	\$1,801	12	\$43,224
Rental Assistance					\$122,208
Supportive Services <i>Case management - 0.5 FTE with benefits</i>					\$26,000
Subtotal					\$148,208
Admin @ 10%					\$14,820
Total Request					\$163,028
Match (25% of program budget except leasing)					\$37,052

Include details on:

Rental Assistance or Leasing (if applicable) - number of bedrooms, FMR, subtotals

Supportive Services - what will be funded (FTEs and types of services)

Match - source(s) and what the match will cover

See FY2019 FMRs:

https://www.huduser.gov/portal/dataset/fmr/fmrs/FY2019_code/select_Geography.odn