

Meeting Minutes
Somerville Arlington Homeless Providers Group Meeting
April 17, 2018

1. Introductions/Sign in
2. Housing Inventory Chart (HIC)-
 - a. broken down into Emergency, Transitional, and Permanent
 - b. all agencies- please confirm your #s and follow up with Lisa D (SHC) with any updates
3. Point-in-Time Report (PIT)-
 - a. Numbers are pretty consistent with last year. 132 this year compared to 142 but final report is not finalized yet
 - b. Not all beds full- some of this may be due to people moving out the day before. Also, some units have more beds than family members
 - c. HUD expects 75% capacity reached
4. System Performance Measures due May 31st
 - a. Reminder for all McKinney/ESG funded programs to do monthly uploads
 - b. Need to obtain any income change
 - c. HUD also interested in where people go upon exit from program (to permanent housing?)
 - d. If you have to go back and make changes retroactively, please upload starting with that date
5. HUD registration for NOFA
 - a. Preliminary announcement came out last week
6. Co-Chairs for CoC (FY19)
 - a. Jenn (RESPOND) and Anthony (Mass Bay Veterans Center) have been co-chairing and will continue through June
 - b. Looking for new chairs starting in July. Would be best to have new agencies that haven't had role in last few years. Proposed agencies from last June will be nominated first. If there is interest, please let it be known at next month's meeting
 - c. Responsibilities include
 - i. Creating and sharing agenda
 - ii. Taking minutes and sharing with CoC
 - iii. Chairing the meeting
 - iv. Tracking attendance and voting eligibility
 - v. Emailing important info to CoC members list

7. Governance Charter and Written Standards
 - a. Documents are finalized and hard copies were distributed
 - b. Copies can also be found on City of Somerville's website

8. FY17 HUD awards- timing of recipient agencies' new contracts
 - a. Have renewal projects received communication regarding this?
 - b. SHC has but others have not. Please keep CoC posted
 - c. Shelter and Care program will officially be handed over to SHC from SHA for FY19 (July 1, 2018). CE will be used. For most agencies, there will be no discernable difference. Admin will just change over to be handled by SHC

9. 2018 Unaccompanied Youth Count
 - a. Starts April 23 and will run for 3 weeks until May 13
 - b. About 15 youth ambassadors have been trained and are ready to go
 - c. All agencies can help by posting flyers and distributing info
 - d. Survey for all young adults 24 yr old and younger
 - i. Questions about housing and stability
 - ii. Anonymous
 - iii. Can be done online or through paper copy (barcode access on posters)
 - e. Pizza Party- Tues, May 1 at Youth Empowerment

10. Agency updates
 - a. Housing Corporation of Arlington- annual walk happening on Sunday, April 29 at Jason Russell House Commons, 7 Russell Ave, Arlington. Join for walk and free activities, food, etc. 11am-3pm
 - b. RESPOND, Inc Gala- annual fundraiser at Boston Park Plaza on Friday, April 27. Tickets can be bought through website

Next Meeting: May 15, 2018